

Assistant Director, Electric Power Division

Program Manager VI

Agency Name:	Dept. of Public Utilities
Official Title:	Program Manager VI
Functional Title:	Assistant Director, Electric Power Division
Occupational Group:	Not Used
Position Type:	Non-Civil Service
Full-Time or Part-Time:	Full-Time
Salary Range:	\$41,017.08 to \$99,439.52 Annually
Bargaining Unit:	M99
Shift:	Day
Confidential:	No
Number Of Vacancies:	1
City/Town:	Boston
Region:	BOSTON
Facility Location:	One South Station, Boston, MA 02110
Application Deadline:	01-14-2013
Apply Online:	No
Posting ID:	J33417

This position is funded from trust funds collected from various sources.

Duties:

The primary work of the Assistant Director of the Electric Power Division (“EPD”) is to assist the Director in managing the Electric Power Division, both on a substantive level in managing investigative projects, and on a personnel level, in training and supervising staff. The Assistant Director is also responsible for the EPD during times when the Director is absent.

The electric industry in Massachusetts is a \$4.5 billion dollar industry on which every business and household relies. The mission of the DPU is to ensure that the regulated electric companies in Massachusetts provide electric service to their customers in a safe and reliable manner, and at reasonable cost.

The EPD is responsible for overseeing a variety of policy-related issues associated with the electric industry. The EPD responsibilities fall into three broad categories:

- (1) activities aimed at achieving a more efficient, modernized, and environmentally sustainable electricity system, including energy efficiency, renewable energy, smart grid implementation, distributed generation, and revenue decoupling;
- (2) the provision of supply to customers, including competitive supply and basic service; and
- (3) engineering oversight associated with the physical reliability and safety of the electric system in the Commonwealth.

The focus of this position of Assistant Director is on achieving a more efficient, modernized, and environmentally sustainable electricity system and the provision of electric supply. This focus is key to the Department's mission because (1) Massachusetts' economy and lifestyles are dependent on a reliable supply of electricity; (2) Massachusetts is a leader in transforming its electricity use to reflect changing economic and environmental realities (3) relative to other regions of the country, energy costs are high in Massachusetts; and (4) environmental degradation is costly in terms of health and unsustainable in the long run.

Qualifications:

MINIMUM ENTRANCE REQUIREMENTS:

Applicants must have at least (A) five years of full-time, or equivalent part-time, supervisory or managerial experience in business administration, business management, or public administration.

SPECIAL REQUIREMENTS: None.

Preferred Qualifications:

The Assistant Director should have broad knowledge of regulatory practices, industry practices, laws, and regulations of state and federal energy regulatory agencies. The Assistant Director should have knowledge of economics, rate-setting methods, and financial analysis. The Assistant Director should have understanding of electrical wholesale and retail markets, energy efficiency, renewable energy, smart grid, net metering, revenue decoupling, as well as a general understanding of the electrical system components and dynamics. The Assistant Director must have strong analytical skills, i.e., the ability to penetrate complex issues, think critically in terms of completing claims, and draw appropriate conclusions. Technical strength is assumed.

The Assistant Director must have the ability to manage the work of others in a technical organization and should be accustomed to working effectively with all levels of the organization. The Assistant Director must have strong oral and written communication skills, and must be able to interact effectively with a wide variety of audiences inside and outside the organization.

The Assistant Director must be able to assign work to others, adjust work assignments as necessary, and plan for future work. The Assistant Director must be able to develop individuals' skill so that the Electric Power Division can operate effectively.

The Assistant Director of the Electric Power Division would have at least 5-10 years of full time regulatory experience preferably in the energy sector. Of this, at least 1 year would have been in a managerial, policy development, or administrative capacity. The Assistant Director should possess an undergraduate degree in finance, accounting, business administration, statistics, planning, engineering, economics, liberal arts, public administration, or a related field. A graduate degree in any of these fields may substitute for the required general experience and for one year of the managerial experience.

Comments:

Please note that salaries for management positions are determined according to the provisions of MGL Chapter 30, Sections 45 and 46C, and by policies outlined in the Commonwealth of Massachusetts Salary Administration for Managers, Confidentials, and Unclassified Employees (also known as the "Grey Book").

A criminal and tax background check will be completed on the recommended candidate as required by the regulations set forth by the Executive Office of Energy and Environmental Affairs prior to the candidate being hired.

How To Apply:

Please submit your cover letter and resume to:

Wesley Layne
Human Resources Director
Department of Public Utilities
One South Station
Boston, MA 02110

Fax: (617) 478-0874

Email: DPU-HR@State.MA.US

To ensure consideration, resume and cover letter must be postmarked by midnight on the deadline date. Please reference posting number J33417 on all correspondence.

Help our environment by not mailing and faxing your cover letter and resume if you have submitted your materials by email. Thank you!

Agency Web Address:

www.mass.gov/dpu

Diversity Officer:

Wesley Layne (617) 305-3636 or wesley.layne@state.ma.us

An Equal Opportunity/Affirmative Action Employer. Females, minorities, veterans, and persons with disabilities are strongly encouraged to apply.